



WATERFRONT BIA APC MINUTES 05

PROJECT Queens Quay Revitalization DTAH Project No **A-2932**
 MEETING Thursday, September 15, 2011 WT Project No
 DATE 1:00pm – 2:30pm WT Contract No
 LOCATION Maple Leaf quay
 370 Queens Quay, 2nd floor - Party room
 ISSUE DATE September 23, 2011

PRESENT JD Reeves, WT DISTRIBUTION Chris Glaisek, WT
 Adam Nicklin, West 8 + DTAH Bruce Sudds, WT
 Tanya Brown, West 8 + DTAH Samantha Gileno, WT
 Kathi Bonner, Brookfield, QQT Pina Mallozzi, WT
 Helder Melo, Harbourfront Centre Dave Madeira, WT
 Dermot McKeown, Radisson Jelle Therry, West 8 + DTAH
 Christina Medeiros, Maple Leaf Quay Marc Ryan, West 8 + DTAH
 Blair Keetch, Pawsway Karen Honsinger West 8 + DTAH
 Kevin Currie, Waterfront BIA Harold Sich, Arup
 Carol Jolly, Waterfront BIA Colin Wong, Arup
 Lynn Haderlein, Waterfront BIA Sherlita DiBratto, Arup
 Robert Zeidler, Brookfield Properties Alun Lloyd, BA Group
 Cindi Vanden Heuvel, Mariposa Cruises Rosie Middleton, Briarlane
 Craig Somers, City Sightseeing Toronto Mike Gerecht, Jubilee Queen
 Kevin Kierstead, Westin
 Dave Carroll, Ontario Motor Coach
 Tim Finlayson, Shop/Dine/tour
 Michael Brake, Toronto Tours
 Maria Tzombanakis, Unit Parking
 Victor Perry, Unit Parking
 Rick Rabba, Rabbas

FROM Tanya Brown

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Item	Description	Owner	Due Date
	Queens Quay Project Update		
5.1	WT noted that a 60% design submission was made to the City in August. QQ Team is in the process of responding to comments from the City. WT noted that no major changes to the design are anticipated based on comments to date. Comments regarding the curbside management plan have not yet been received.	Info	
5.2	Draft Safety Assessment Report has been received. The Safety Assessment was mandated by Council as part of the acceptance of the EA. It is a review of the overall street design with regards to the safety of all users.	Info	



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5.3	WT noted that the process to hire a Construction Manager is underway. A CM should be on board in October.	Info	
5.4	WT noted that advanced utility work may go to construction before the end of 2011. Full construction, including TTC works on QQ is anticipated to begin in the spring of 2012. WT noted that the Construction Manager will be responsible for determining construction schedule & staging as a first order of business.	Info	
5.5	BIA AGM is scheduled for October 27 th . BIA noted that this would be an opportune time to update their members on anticipated construction timing if the information is available.	Info	
5.6	WT noted that the Stakeholder Working Group will be disbanded as the project moves from design into the construction stages. A Construction Liaison Committee (CLC), which will include the Construction Manager, is being established as a new means of communication through the construction process. Members of the BIA have been invited to participate.	Info	
Street Animation / Programming Elements			
<u>Tree lighting:</u>			
5.7	QQ Team noted a great investment is being made to grow large trees which will give character to the street. It was noted that the lighting strategy should create a bright night time streetscape without endangering the health of the trees.	Info	
5.8	BIA noted that any investment in tree lighting must have an impact in all seasons.	Info	
<u>Flags & Banners:</u>			
5.9	Light poles have been designed to take the load of one banner. QQ Team confirmed that loading is based on current QQ banner sizes.	Info	
<u>Pots & Planters:</u>			
5.10	QQ team suggests generously sized pots with a seating edge. It was also suggested that planter pots should be placed only where ample space is available rather than filling every available space. The Pawsway plaza was cited as a possible location. QQ Team noted that Pawsway sculptures would be retained.	Info	
<u>Costs:</u>			
5.11	QQ Team noted that the options shown and associated costs represent the initial infrastructure investment, and not the ongoing operational and maintenance costs.	Info	
5.12	WT noted that contribution by the BIA toward the infrastructure costs was required. WT was willing to meet with BIA to discuss funding strategies.	Info	
5.13	BIA noted that their budgets are set for 2012 and that no allowance has been made for infrastructure. BIA noted that their budget is allocated to the operation and maintenance of the street and do not have additional funds to allocate to new infrastructure. WT and the BIA to meet to discuss cost sharing arrangements and priority items.	BIA / WT	TBD
5.14	QQ Team to prepare ideas for animation of the street as a whole for next BIA APC Meeting	QQ Team	2011-10-11
5.15	BIA noted that their primary focus would be the animation of the north side of the street, and some areas on the south side, where businesses operate.	Info	
5.16	BIA to develop a broader animation strategy for the street.	BIA	
5.17	BIA to contact the City of Toronto BIA office for streetscaping design help.	BIA	

The above minutes are considered to be a true and accurate recording of all items discussed. Should any discrepancies be noted, please advise WEST 8 + DTAH in writing within ten days of the receipt of these minutes. If no notifications are recorded, these minutes are considered a true and accurate record of the meeting.

Other business

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| 5.8 | Christine Medeiros (MLQ) noted that 2012 budgets are currently being set. WT to arrange meeting to discuss potential improvements on private property ASAP. | WT | ASAP |
| 5.9 | WT confirmed that the lay-by at 201-218 is still proposed, and that a meeting with the property owners is scheduled for the next week. WT noted that City comments on the curbside management plan are still outstanding. | Info | |

Next Meeting TBD

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